

## **Pittsburgh Action Against Rape**

### **Job Posting Advocate**

Advocate positions are designed to provide support and accompaniment to victims, families, and significant others in various settings including in police and legal proceedings, medical care and within college and university processes. Advocates provide crisis intervention, safety planning, information, support, and short-term counseling services. Advocates maintain client documentation required by the agency including client data specific to the criminal and or juvenile court systems. This position is also required to provide outreach and build professional relationships in the community including facilitating training to various systems that interact with victims.

**Job Type:** Full-time

**Schedule:** Monday through Friday 9am to 5pm

**Salary Range:** \$52,000

**Required education:** Bachelor's degree in related field or equivalent work

**Required experience:** Experience in victim services and/or knowledge of sexual assault issues preferred. Knowledge of legal, medical, law enforcement, and social welfare systems is a plus.

#### **Skills and Requirements**

- Ability to evaluate and assess the needs of clients and families in crisis
- Good communication skills (written and verbal) including the ability to advocate with medical, legal, and human service systems
- Ability to identify and engage with appropriate professionals, including departments with PAAR and external systems or agencies
- Respect and sensitivity to the needs/expectations of clients and professionals with varied ethnic, socioeconomic and philosophical perspectives
- Flexible, non-judgmental approach with the ability to remain calm in crisis
- Must be able to work flexible schedule – some evenings and weekends required
- PA Acts 33/34 and FBI certifiable
- Must have a vehicle
- Completion of state mandated forty (40) hour victim service training.
- Fluent in speaking Spanish and/or sign language is a plus

#### **EQUAL OPPORTUNITY & DIVERSITY STATEMENT**

Diversity enriches the environment, broadens the consciousness of our human community, and promotes non-violence by lessening judgmental attitudes. To that end PAAR is committed to the goal and the on-going process of attaining diverse staff, culturally responsive services, and the intentional outreach to diverse populations in the community who are underserved and at high risk for sexual assault. To that end, PAAR provides equal employment opportunities to all employees

and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

To apply e-mail your cover letter and resume to Lisa Kadlecik at [lisak@paar.net](mailto:lisak@paar.net)