

## **Pittsburgh Action Against Rape**

### **Job Posting EDUCATOR**

The Educator position is responsible for outreach and the on-going development and presentation of PAAR's comprehensive sexual violence prevention programs and professional trainings within Allegheny County. This position is responsible for relationship building within the community, maintaining, and initiating new relationships with providers, agencies, and community members.

This position provides capacity building support and technical assistance to schools, colleges, and community agencies. As well as providing programming and training to a wide range of audience members that include but not limited to parents, middle, high school, and college students.

**Job Type:** Full-time

**Salary Range:** \$42,000 - \$45,000

**Required education:** Bachelor's degree in education or related field

**Required experience:** 3 years of experience in:

- Providing program/classroom presentations and/or trainings
- Program development
- Communicating with professionals, particularly in educational settings.
- Working with people/students from diverse backgrounds.

#### **Skills and Requirements:**

- Knowledge of a variety of presentation formats and techniques
- Ability to communicate effectively both orally and in writing
- Ability to lead small groups of youth in youth development activities including but not limited to goal building, project planning and management
- Ability to provide content development and use appropriate resources
- Extensive knowledge of sexual violence issues
- Skills related to program evaluation components
- Computer competencies in Microsoft Office (with expertise in Power Point and Word)
- Must be able to work some evenings and weekends as programming and scheduling requires.
- Must travel to various locations
- Must be able to transport education/training materials
- Must have access to reliable transportation
- PA 33/34 and FBI certifiable
- Literate in Microsoft Office, competent in Microsoft Outlook
- Must complete state mandated forty (40) hour victim service training

## **Core Competencies:**

**Commitment to mission/vision:** by consistently sharing the organization's message in a positive, accurate, and compelling manner; representing the organization positively in the community; and demonstrating loyalty to the brand.

**Communication** by interacting clearly and respectfully through all mediums of communication with all appropriate parties, engaging consistently in active listening, and contributing positively to a well-informed staff and transparent work environment.

**Teamwork/Collaboration** by sharing ideas and accepting feedback from others across job positions and departments; working positively and effectively to develop and maintain external relationships.

**Quality of Work** by delivering high-quality results in a timely manner and asking for help and/or feedback when an assignment falls outside an area of strength or comfort.

**Cross-Cultural Competency** by seeking to understand contributors to unfamiliar attitudes and behaviors; working effectively across cultural, social, economic, and other potentially uncomfortable boundaries; and avoiding judgments against co-workers, consumers, or community partners

**Initiative** by voluntarily acting outside the job description to meet consumer's needs, assist co-workers, or otherwise advance the organization's mission.

## **EQUAL OPPORTUNITY & DIVERSITY STATEMENT**

Diversity enriches the environment, broadens the consciousness of our human community, and promotes non-violence by lessening judgmental attitudes. To that end PAAR is committed to the goal and the on-going process of attaining diverse staff, culturally responsive services, and the intentional outreach to diverse populations in the community who are underserved and at high risk for sexual assault. To that end, PAAR provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

To apply e-mail your cover letter and resume to Lisa Kadlecik [lisak@paar.net](mailto:lisak@paar.net)